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Southern California chapter of the International Urban and Regional Information Systems Association

BOARD MEETING MINUTES

February 26, 2009

4:30pm – 5:30pm

Teleconference

ATTENDEES: Tobias Wolf, Melisa Caric Lee, Amy Storey, Lan Nelson, Russell Mercer, Tim Craig (via phone)

1. Website status – Use of Wild Apricot

\$50 per month; Russell is continuing efforts and discussion of changing web servers, necessary for us to have control over updates. We will host through Go Daddy. Wild Apricot will host our membership database and will work seamless with Go Daddy, embedded. This will allow better tracking of members, renewals, electronic updates. All voted yes.

We need to gather documentation to properly transfer services: business license, proof of non-profit, certificate, etc.

This prompted the Board to get more organized and run more like a business.

Melisa will prepare a skeleton binder with known business, conference, member, and other information. This will be helpful for future transfer of leadership.

Russell will purchase a organization stamp for official bank transactions. He will also look into a higher yielding account.

Tobias will put a list together of necessary documents for our business.

2. CALGIS- Sponsorship

Conference chair is asking for more sponsors. Registration and sponsorship are both low this year. Melisa will send solicitation to our corporate sponsors. Tobias, Melisa, and Russell to attend. Submit request for expense coverage to Russell for review.

3. SoCal URISA LinkedIn Group

Tobias added us as a group. Can use as a resource to pull articles for newsletter. Can help to increase membership.

4. Programs

Amy will generate list of other user groups in our region. We will team with them to host events and promote membership. Some groups include: Inland Empire, Coachella Valley, Imperial, Hazus, ESRI, etc. We need to identify their leaders and get in touch to plan future events in other counties.

Tobias recommends we hold future workshops at Universities to encourage more student activity.

Next workshop should be in Riverside or Orange in May.

Melisa will try and contact a certified GISP cert. trainer.
Cartography workshop at City of Carlsbad on March 6.
MS Walk on April 4. Amy to announce happy hour and fundraising activities for Walk.

5. Newsletter

Great job Lan for a fabulous newsletter.
Mike Behen would like to contribute again on future newsletters.
Next newsletter should: re-cap Carto workshop, MS Walk, CalGIS
June (summer issue) is our next target time.

6. Membership

We need members from other regions! Student drive is a good idea. Host programs in those regions. Co-host events with other organizations.

7. Other items

We need to set up a budget for travel for 2009. Russell will work on a formula and set up guidelines. Submit any requests to Russell for the year.
Melisa will begin researching/planning a summer social event, similar to the happy hour we hosted at barefoot bar on the bay a few years ago. This will act as a membership drive and a networking event.