

**URISA- Southern California Chapter
Board Meeting Minutes**

Tuesday, June 20, 2007

11:30am

ESRI Annual GIS Conference

Sally's on the Bay

Organized by: Lorenda Lee, President

Meeting Notes

1. WELCOME and Introductions
 1. Select minutes recorder: Blanca Quintero volunteered to record the meeting minutes in the Secretary's absence.
 - a. Attendees: Lorenda Lee, Tobias Wolfe, Blanca Quintero, Laszlo Mariahazy, Dan Henderson, Jim Kniss , Russell Mercer, Melisa Caric.
Lorenda introduced guests: Wendy Nelson, URISA Int'l - Executive Director, and Amy Storey w/Nolte Associates, Inc.

OLD BUSINESS:

2. All-Day Workshop – “*Best Practices for Developing Geographic Information Models*” held in Ventura at the Ventura County Fire Department.
 - 26 attendees, 20 new members – Outstanding turnout!
 - BBQ lunch was provided along with a tour of the facility and the emergency command posts. Dan Henderson commented that tours are always impressive, especially technical tours. It was suggested that we look into more tours for future events.
3. 2007 CalGIS Conference –
 - 700 attendees – Highest attendance in last five years.
 - Monies have been received.
 - Agreement signed for 2008, to be held in Merced, CA.
4. Tax Filing Completed by Tobias Wolfe – no pending issues.
5. Chapter Profile has been submitted to URISA Int'l

NEW BUSINESS:

6. CalGIS Conference Contract -
 - Northern California will host CalGIS in Modesto, CA in 2008.
 - URISA Int'l to bring 2009 URISA Conference to Anaheim, CA, therefore Northern California will host CalGIS in 2009.
 - Southern California will host CalGIS in 2010.
 - Report on Chapter Leaders Forum –There was much discussion on the dissatisfaction of the current contract, and the division of monies. Geney Terry taking lead on new contract agreement.
 - It was suggested by Treasurer, Tobias Wolfe that an itemized list of expenses from the conference manager should be provided in order to

determine final cost and profit. Dan to take lead and contact Malcom Adkins and Geney Terry for additional input. In addition, Tobias inquired on SoCal's ability to have a role in selection of the Conference Manager for future conferences.

- Dan Henderson suggested that all information pertaining to Board Items, Board Meetings, or other meetings where Board decisions are required, be forwarded to Board Members promptly.
- Blanca Quintero suggested a web-based e-mail account or something similar, might be practical for submitting correspondence and information for Board Members to review. Russell Mercer volunteered to set up a temporary *Project Management Calendar* for the Board to use and evaluate. This is a secure sight on the web that will track events and provide a place for comments from board members. Board approved the evaluation of this calendar.

7. Future Workshops/Meetings:

- October/November
- Coordinate with Washington D.C. to bring a Certified Workshop to the West coast and share expenses.
- Location? – Possible Orange County, Irvine, or solicit location venues via web.
- Summer offers and ideas – Orange County Sanitation District on standing list only.
- Steve McCarthy with Psomas is developing a certified workshop that we may be able to use.

8. Newsletter:

- Coordinate with Andrew Abouna with (add name of affiliation)
- New software was approved but not yet purchased – Quark Express will be purchased to replace outdated MSPublisher software.
- Volunteers? Lorenda Lee suggested solicitation to members at large to fill this vacancy.

9. New Graphic/Logo:

- Polos and T-shirts – Blanca Quintero designed a new logo for the SoCal Chapter since very-low resolution of the previous design would not allow for good quality reproduction, and a higher resolution version is not available. The new design was received well by board members, members at large and URISA Int'l Executive Director, Wendy Nelson. The board approved the purchase of polo shirts with the new design, for each board member. Additional t-shirts with a version of the SoCal design was approved for purchase and re-sale to our members at large. Polos were distributed to board members at the ESRI Annual Conference, and t-shirts were introduced at the San Diego Geography Showcase Awards

Ceremony. T-shirts will be offered for sale via website at a promotional pricing of \$18.00 – future sales will be \$20.00.

10. Future Board Members:

- Past voting for board members has been done locally at annual holiday event, with new positions taking effect after CalGIS Conference.
- Tobias to research whether we can set up a web-based voting system for members at large to nominate and select new board members. Wendy Nelson added that URISA Int'l uses a web-based system and may be able to assist with set up.

11. URISA Int'l Membership:

- We NEED to recruit 3 new members for URISA Int'l to fulfill our agreement to provide one free workshop.

12. GIS Applicants:

- Members want information pertaining to points needed for certification.

13. Board issues, comments, discussion:

1. Website: It was suggested that we investigate the possibility of allowing members to sign-up via the website. Tobias Wolfe offered information on Pay Pay – a web-based company that facilitates membership payments. Tobias to follow-up with Yu Ying.
2. Blanca Quintero requested photographs of each Board Member for placement on the website and/or newsletter. Only head-shots are needed, and photos should be sent in digital format (JPEG preferably) to Blanca for forwarding to T. Craig.

14. Other Business:

- URISA Int'l Conference in Washington D.C. Aug. 20-23, 2007 – attendees to date are: Lorenda Lee, Dan Henderson, Tobias Wolfe, Ingrid Bruce.
- Amy Storey with Nolte Associates, Inc. expressed desire to become an Advisory Member for SoCal URISA. Nolte is a Corporate Sponsor. Amy has contacts in Imperial County which may assist the chapter in future membership opportunities and possible venue considerations.

15. Next Meeting Date:

- Early August or September - Location to be determined.

16. Adjourn:

- 12:55pm